



Sustainable Communities Work Programme 2017/18

This table sets out the Sustainable Communities Panel Work Programme for 2017/18; the items listed were agreed by the Panel at its meeting on 4 July 2017. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

Chair: Cllr Abby Jones

Vice-chair: Cllr Daniel Holden (also performance monitoring lead)

Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -

Annette Wiles, Scrutiny Officer

Tel: 020 8545 4035; Email: annette.wiles@merton.gov.uk

For more information about overview and scrutiny at LB Merton, please visit www.merton.gov.uk/scrutiny

Meeting date: 4 July 2017 (*Deadline for papers: 12pm, 26 June 2017*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Performance monitoring	Merton's response to the Grenfell Tower fire	Verbal update	Simon Williams, Director for Community and Housing	To allow members to ask questions about Merton's response.
Executive oversight	Cabinet Member priorities	Verbal update	<ul style="list-style-type: none"> Community and Culture Regeneration, Environment and Housing 	To allow members to understand current priorities and consider how these should inform the work programme.
Performance monitoring	Performance monitoring	Basket of indicators plus verbal report	<ul style="list-style-type: none"> Chris Lee, Director of Environment and Regeneration Simon Williams, Director for Community and Housing 	To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary.
Scrutiny review	Facilities for physical activity in children's playgrounds	Written report	Doug Napier, Greenspaces Manager and Hilina Asrress, Senior Public Health Principal	To understand how these departments are working together to maximise the benefit provided by Merton's playgrounds for children's health.

Performance monitoring/scrutiny review	South London Waste Partnership – Phase C <ul style="list-style-type: none"> Update report Ride along 	<ul style="list-style-type: none"> Written update report Verbal update on ride along 	<ul style="list-style-type: none"> Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning Cllr John Sargeant 	To understand performance since the contracts were let and to undertake a scrutiny review of the service in another borough to inform the rollout of the service in Merton.
Setting the work programme	Agreeing the work programme for 2017/18	Written report	Annette Wiles, Scrutiny Manager	To enable the Panel to agree the draft 2017/18 work programme.

Meeting date: 5 September 2017 (*Deadline for papers: 12pm, 25 August 2017*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
<u>Scrutiny review IN PARTNERSHIP WITH CYP</u>	Housing deep dive: <ul style="list-style-type: none"> Provision for care leavers and homeless Progress against the housing supply task group recommendations Safety issues Local Authority Property Co presentation 	<ul style="list-style-type: none"> Housing paper Workshops Update report on the housing supply task group Presentation on the Local Authority Property Co 	<ul style="list-style-type: none"> Steve Langley (as previously provided to CYP) Officers from Housing, <i>futureMerton</i> and Children Schools and Family to support both workshops. Steve Langley and James McGinlay James McGinlay and Paul McGary 	To allow the Panel to focus in depth on the issue of housing in Merton.

Setting the work programme	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.
-----------------------------------	------------------------	----------------	---------------------------------	--

Meeting date: 11 October 2017 (*Deadline for papers: 12pm, 2 October 2017*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Scrutiny review	Call- in: proposals for improving parking facilities in selected borough parks	Written report	<ul style="list-style-type: none"> • Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning • Doug Napier, Leisure and Culture Greenspaces Manager 	<ul style="list-style-type: none"> • Refer the decision back to the Cabinet Members for Regeneration, Environment and Housing and Community and Culture for reconsideration; or • Determine that the matter is contrary to the policy and/or budget framework and refer the matter to Full Council; or • Decide not to refer the matter back to the Cabinet Members for Regeneration and,

				Environment and Housing and Community and Culture, in which case the decision shall take effect immediately.
Performance monitoring	Performance monitoring	Basket of indicators plus verbal update	<ul style="list-style-type: none"> • Chris Lee, Director of Environment and Regeneration • A representative from C&H 	To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary.
Performance monitoring	Eastern Electric post event performance update	Written report	<ul style="list-style-type: none"> • Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning 	To understand the performance achieved by this new event held in Morden Park.
Pre-decision scrutiny	Local plan	Written report	<ul style="list-style-type: none"> • James McGinlay, Assistant Director – Sustainable Communities • Paul McGarry, Head of <i>futureMerton</i> • Tara Butler, Programme Manager (deputy FM manager) 	The core strategy will be refreshed toward the end of 2017 and in parallel with the Mayor's plan. This item will enable members to be consulted prior to proposals going to Cabinet for approval.

Executive oversight	Christmas parking update report	Verbal	<ul style="list-style-type: none"> • John Hill, Assistant Director – Public Protection • Paul Walshe, Head of Parking and CCTV Services 	The potential to make changes to how the free Christmas parking scheme operates in the borough was suggested through the budget process last year. This is to provide members with an update on why no changes will be made to the scheme.
Setting the work programme	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

PTLC: SCHEDULED FOR 17 OCTOBER 2017

Meeting date: 2 November 2017 (*Deadline for papers: 12pm, 25 October 2017*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Pre-decision scrutiny	Budget/business plan scrutiny (round 1)	Written report	<ul style="list-style-type: none"> • Chris Lee, Director of Environment and Regeneration • Hannah Doody, 	To discuss and comment on the Council's budget proposals at phase 1.

			Director for Community and Housing <ul style="list-style-type: none"> • Caroline Holland, Director of Corporate Services 	
Performance monitoring	South London Waste Partnership – Phase C performance monitoring	Written report	Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning	To verify the performance of the services now they have both been let including the financial savings to be realised by the Council. It is recommended that the report reflect the motion agreed by Full Council in Sept 2016.
Pre-decision scrutiny	Morden re-development	Written report	<ul style="list-style-type: none"> • James McGinlay, Assistant Director – Sustainable Communities • Paul McGarry, Head of <i>futureMerton</i> • Eben Van Der Westhuizen, Policy Planner 	The core strategy will be refreshed toward the end of 2017 and in parallel with the Mayor of London's plan. This item will enable members to be consulted prior to proposals going to Cabinet for approval.
<u>Scrutiny review IN PARTNERSHIP WITH THE COMMISSION</u>	Public space protection orders	Written report	Doug Napier, Greenspaces Manager	To allow members to understand how these will work.

Scrutiny review	Crossover task group – draft final report	Written report	The chair of the task group (Cllr David Chung)	To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval.
Setting the work programme	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

Meeting date: 10 January 2018 (*Deadline for papers: 12pm, 2 January 2018*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Performance monitoring (including trend data on waste, recycling and street cleaning)	Performance monitoring	Basket of indicators plus verbal update	<ul style="list-style-type: none"> Chris Lee, Director of Environment and Regeneration A representative from C&H 	To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary.

Performance monitoring	Clarion Housing Group: repairs and regeneration	Responses to members' questions to be printed as part of the agenda	Representatives from Clarion Housing Group will be attending the session and answer member questions.	This session will be used to focus on Clarion's record on repairs and regeneration following on from the company's appearance before the Panel in Sept and Nov 2016 (prior to the merger). Additionally, there will be a focus on safety.
Call-in	Decision to award the construction works for Merton Hall	Written report	<ul style="list-style-type: none"> Chris Lee, Director of Environment and Regeneration Tom Procter, Service Manager Contracts & School Organisation 	The Cabinet decision made on 11 December 2017 to award the construction works for Merton Hall has been called-in by Councillors for further scrutiny.
Performance monitoring and pre-decision scrutiny	Update: waste, recycling and street cleaning	Written report	<ul style="list-style-type: none"> Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning 	To allow Panel members to closely monitor performance and to consider the issue of bin size options prior to the rollout of the new service.

ADDITIONAL MEETING: 16 January 2018 (*Deadline for papers: 12pm, 8 January 2018*) **COMPLETE**

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
-------------------	------------	-----	---------------------------------	-------------------

Executive oversight	Cabinet Member priorities	Verbal update	Street Cleanliness and Parking	To allow members to understand current priorities and consider how these should inform the work programme.
Pre-decision scrutiny	Budget and business planning (round 2)	Report	<ul style="list-style-type: none"> Chris Lee, Director of Environment and Regeneration Hannah Doody, Director for Community and Housing Caroline Holland, Director of Corporate Services 	To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and co-ordinate a response to Cabinet.
Performance monitoring	Merton Adult Education	<ul style="list-style-type: none"> Written report Visit to South Thames College (25 January 2018) 	Anthony Hopkins, Head of Libraries and Culture Services	To give the Panel the opportunity to assess the performance of Merton's Adult Education service after a full academic year of operation under the commissioning model and following re-inspection by Ofsted.
Scrutiny review	Air Quality task group – draft final report.	Written report	The chair of the task group (TBC)	To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval.

Scrutiny review	Commercialisation task group – action plan review	Written report	Chris Lee, Director of Environment and Regeneration	For the Panel to monitor the implementation of the recommendations it made and were accepted by Cabinet.
Scrutiny review	Presentation of the action plan in response to the care leaver accommodation reference to Cabinet	Written report	<ul style="list-style-type: none"> • Yvette Stanley, Director, Children Schools and Families, • Mark Gywnne, Interim Head of Policy, Planning & Performance 	For the Panel to review the action plan in response to its reference to Cabinet.
Setting the work programme	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

Meeting date: 21February 2018 (*Deadline for papers: 12pm, 13 February 2018*)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Performance monitoring	Performance monitoring	Basket of indicators plus verbal update	<ul style="list-style-type: none"> • Chris Lee, Director of Environment and Regeneration • A representative from C&H 	To highlight to the Panel any items of concern where under performance is evident and for the Panel to

				make any recommendations or request additional information as necessary.
Performance monitoring	Libraries and heritage annual report	<ul style="list-style-type: none"> • Written report • <u>Visit to Colliers Wood Library (15 February 2018)</u> <u>Cancelled: all members invited to official opening</u> 	Anthony Hopkins, Head of Library and Heritage Services	To provide the annual report on the libraries service and to inform members of any proposed future development of the service.
Update report	South London Waste Partnership – Phase C new service provision PLUS performance monitoring	<ul style="list-style-type: none"> • Written report 	Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning	To consult with members at the point that the new service is being prepared for implementation.
Scrutiny review	Crossovers task group – Cabinet response and action plan Deferred: Cabinet has requested to see the action plan prior to it coming to scrutiny. Will come to scrutiny in the new municipal year.	Written report	<ul style="list-style-type: none"> • Paul McGarry, head of future Merton • Steve Cooper, Principal Highway Officer 	To provide the Panel with a response to the report and recommendations of the crossovers task group following Cabinet consideration.
Scrutiny review	Monitoring the implementation of the recommendations of the housing supply task group	Written report	<ul style="list-style-type: none"> • Steve Langley, Head of Housing Needs and Strategy • James McGinlay, Assistant Director – Sustainable 	For the Panel to monitor the implementation of the recommendations it made and were accepted by Cabinet.

			Communities	
Setting the work programme	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

Meeting date: 20 March 2018 (*Deadline for papers: 12pm, 12 March 2018*)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Performance monitoring (including trend data on waste, recycling and street cleaning)	Performance monitoring	Basket of indicators plus verbal report	<ul style="list-style-type: none"> Chris Lee, Director of Environment and Regeneration A representative from C&H 	To highlight to the Panel any items of concern where under performance is evident and to make any recommendations or request additional information as necessary.
Pre-decision scrutiny	Highways and maintenance contract	Written report	James McGinlay, Assistant Director – Sustainable Communities	Work on re-letting the contract will begin in September 2018. The Panel will therefore have the opportunity to comment on proposals before the start of this work and before a

				recommendation is made to Cabinet.
Performance monitoring	ANPR	Written report	John Hill/Paul Walshe	To monitor performance 18 months after installation.
Performance monitoring	Development and planning control	<ul style="list-style-type: none"> Written report 	James McGinlay, Assistant Director – Sustainable Communities	Members have ongoing concerns regarding staffing levels in the enforcement team. The report will focus on operational capacity, performance and challenges facing the service.
Performance monitoring	Town centre regeneration	Presentation	Paul McGarry, Head of <i>futureMerton</i>	To provide a progress update on the delivery of the town centre regeneration programme.
Scrutiny review	Air quality task group – Cabinet response and action plan	Written report	Chris Lee, Director of Environment and Regeneration	To provide the Panel with a response to the report and recommendations of the air quality task group following Cabinet consideration of its report.
Performance monitoring	Diesel levy implementation Deferred until the next municipal year to allow a full year of operation	Written report	Chris Lee, Director of Environment and Regeneration	To monitor the effect of the diesel levy close to a year after its implementation.

	prior to review.			
Scrutiny review	Topic suggestions 2018/2019	Written report	Annette Wiles, Scrutiny Officer	To seek suggestions from the Panel to inform discussions about the Panel's 2018/19 work programme

TBC (as required):

- Leisure centres
- Wimbledon and Crossrail2

Forward Plan Items

1. Leisure Management Agreement

To consider extending the leisure centers management contract with GLL both in terms of length of contract and scope of services

Decision type: Key

Reason Key: Significant expenditure or savings;

Decision status: For Determination

Notice of proposed decision first published: 09/01/2018

Decision due: 19 Feb 2018 by Cabinet

Lead member: Cabinet Member for Community and Culture

Lead director: Director of Environment and Regeneration

Contact: Christine Parsloe, Leisure and Culture Development Manager Email: christine.parsloe@merton.gov.uk.

This page is intentionally left blank